

# MEADOWBROOK RENTAL APPLICATION

Meadowbrook Apartments is pleased to process your application for approval **without** charging an application fee, however, we will not process any application unless a full security deposit has been paid and a contract signed by the prospective resident(s). Application must be **complete** before it can be processed, account numbers and phone numbers are **essential**. Applicant cannot be approved if currently obligated to another landlord. Each adult applicant must complete a separate application form.

The undersigned hereby makes application to rent unit # \_\_\_\_\_ located at \_\_\_\_\_ Lawrence, KS, 66049 or  
 Fall Contract number \_\_\_\_\_.  
 Desired date of occupancy is \_\_\_\_\_. Leasing agent \_\_\_\_\_.

## PERSONAL DATA

Last Name	First Name	Middle Name	Date of Birth (mm/dd/yy)	Social Security Number
Cell Phone Number		Current Email Address		

List other occupants and relationship to above (spouse, daughter, cousin, friend, etc.)

Last Name	First Name	Initial	Relationship	Date of Birth	Social Security Number

## RESIDENCE HISTORY

**You must include every place of residence for last 3 years, even if you were not on a lease.**

**1. Present Address** \_\_\_\_\_ (Apt. # \_\_\_\_\_) City/State/Zip \_\_\_\_\_  
 Present telephone \_\_\_\_\_ Date occupancy began (mo/yr.) \_\_\_\_\_ Lease expires (mo/yr.) \_\_\_\_\_  
 Name of Landlord/Mortgage Holder: \_\_\_\_\_ Landlord's phone number \_\_\_\_\_  
 Amount of Rent: \$ \_\_\_\_\_ Reason for moving \_\_\_\_\_

**2. Previous Address** \_\_\_\_\_ (Apt. # \_\_\_\_\_) City/State/Zip \_\_\_\_\_  
 Length of Time at Previous Address \_\_\_\_\_ Move-In date (mo/yr.) \_\_\_\_\_ Move-Out date (mo/yr.) \_\_\_\_\_  
 Previous Landlord/Mortgage Holder: \_\_\_\_\_ Landlord's phone number \_\_\_\_\_  
 Amount of Rent: \$ \_\_\_\_\_ Reason for moving \_\_\_\_\_

**3. Previous to Above Address** \_\_\_\_\_ (Apt# \_\_\_\_\_) City/State/Zip \_\_\_\_\_  
 Previous Landlord Name/Phone \_\_\_\_\_ Move-In date \_\_\_\_\_ Move-Out date \_\_\_\_\_

## EMPLOYMENT RECORD

**Two full years employment history is required.**

CURRENT STATUS: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Student \_\_\_\_\_ Grad Student \_\_\_\_\_ Unemployed \_\_\_\_\_ Retired \_\_\_\_\_

Current Employer's name:	Position:	Supervisor:	Gross Monthly Income:
Employer's Address:	Supervisor's Phone No.	Your Work Phone No.	Employment Start Date:

Previous employer name, address, phone number: \_\_\_\_\_

Your position: \_\_\_\_\_ Income: \_\_\_\_\_ Beginning Date: \_\_\_\_\_ End Date: \_\_\_\_\_

## GUARANTOR/SUPPORT DATA

### YOU WILL NEED A GUARANTOR IF:

- 1) You are not employed and receive financial support from your parent(s) and/or some other source;
- 2) You are employed, but your income is less than three (3) times the amount of the monthly rental rate of the unit for which you are applying or two (2) times the amount of the monthly rental rate if you will have one or more roommates; or
- 3) Your monthly income is at least (3) times the amount of the monthly rental rate of the unit for which you are applying, but you've been employed in that job for less than six months.

Please indicate name and address of person(s) who have agreed to act as surety for your rental agreement.

Guarantor Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Employer: \_\_\_\_\_ Email Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_

## PERSONAL REFERENCES

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### WHO SHOULD BE CONTACTED IN CASE OF EMERGENCY?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

## VEHICLE INFORMATION

NUMBER OF VEHICLES YOU WILL PARK HERE: \_\_\_\_\_ DRIVER'S LICENSE #: \_\_\_\_\_ STATE: \_\_\_\_\_  
MAKE/MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_ COLOR: \_\_\_\_\_ PLATE #: \_\_\_\_\_ STATE: \_\_\_\_\_  
MAKE/MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_ COLOR: \_\_\_\_\_ PLATE #: \_\_\_\_\_ STATE: \_\_\_\_\_

## HISTORY

(CIRCLE ONE)

1. Have you ever filed a petition for bankruptcy? Yes No
2. Have you ever been evicted from tenancy? Yes No
3. Have you ever willfully and intentionally refused to pay rent? Yes No
4. Have you ever violated a lease? Yes No

### CRIMINAL HISORY

5. Have you ever been convicted of or plead guilty or "no contest" to a felony (whether or not resulting in a conviction)? Yes No
6. Have you ever been convicted of or plead guilty or "no contest" to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)? Yes No

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I hereby state and represent that the information provided in this application is complete and accurate. I understand that in the even a lease is entered into, it may be canceled by the landlord in the event any of the information is provided in the application is materially inaccurate or incomplete. In the event this application is not approved, or for any other reason that the lease agreement is not consummated because of the owner, this deposit will be returned to the applicant. This application is made with the understanding that it is subject to acceptance by a legal representative of Meadowbrook. Therefore, **applicant authorizes any credit and security checks necessary for approval of this application.**

Applicant has deposited herewith the sum of \$ \_\_\_\_\_, receipt of which is hereby acknowledged as a non-interest-bearing earnest deposit. In the event the applicant is approved and applicant refuses to enter into the contemplated lease, **owner shall retain said deposit** to cover cost of taking and processing the application and shall be entitled to collect any other damages suffered.

**APPLICANT'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

THIS APPLICATION IS RECEIVED WITHOUT RESPECT TO RACE, CREED, COLOR OR NATION ORGIN

DATE APPLICATION RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

### FOR OFFICE USE ONLY

HOW QUALIFYING? \_\_\_\_\_ EMPLOYMENT \_\_\_\_\_ GUARANTOR \_\_\_\_\_

REFERENCE VERIFICATION \_\_\_\_\_ REMARKS \_\_\_\_\_

- Present Landlord \_\_\_\_\_
- Previous Landlord \_\_\_\_\_
- Previous Landlord \_\_\_\_\_
- Employment \_\_\_\_\_
- Bank \_\_\_\_\_
- Credit (1) \_\_\_\_\_
- Cosigner (2) \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

APPROVED BY \_\_\_\_\_

RECORD OF ADVANCE DEPOSITS RECEIVED      Date \_\_\_\_\_ Description \_\_\_\_\_ Amount \_\_\_\_\_

This application : APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_