

MASTERCRAFT RENTAL APPLICATION

Mastercraft Management is pleased to process your application for approval **without** charging an application fee, however, we will not process any application unless a full security deposit has been paid and a contract signed by the prospective resident(s). Application must be **complete** before it can be processed, account numbers and phone numbers are **essential**. Applicant cannot be approved if currently obligated to another landlord. Each adult applicant must complete a separate application form.

The undersigned hereby makes application to rent unit # _____ in Lawrence, Kansas at Tiburon/Regents Court.

Desired date of occupancy is _____. Leasing agent _____.

PERSONAL DATA

_____	_____	_____	_____	_____
Last Name	First Name	Middle Name	Date of Birth (mm/dd/yy)	Social Security Number

_____	_____
Cell Phone Number	Current Email Address

List other occupants and relationship to above (spouse, daughter, cousin, friend, etc.)

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Last Name	First Name	Initial	Relationship	Date of Birth	Social Security Number

RESIDENCE HISTORY

You must include every place of residence for last 3 years, even if you were not on a lease. (Include overseas addresses if necessary.)

1. Present Address _____ (Apt. # _____) City/State/Zip _____

Present telephone _____ Date occupancy began (mo/yr.) _____ Lease expires (mo/yr.) _____

Name of Landlord/Mortgage Holder: _____ Landlord's phone number _____

Amount of Rent: \$ _____ Reason for moving _____

2. Previous Address _____ (Apt. # _____) City/State/Zip _____

Length of Time at Previous Address _____ Move-In date (mo/yr.) _____ Move-Out date (mo/yr.) _____

Previous Landlord/Mortgage Holder: _____ Landlord's phone number _____

Amount of Rent: \$ _____ Reason for moving _____

3. Previous to Above Address _____ (Apt# _____) City/State/Zip _____

Previous Landlord Name/Phone _____ Move-In date _____ Move-Out date _____

EMPLOYMENT RECORD

Two full years employment history is required.

CURRENT STATUS: Full-time _____ Part-time _____ Student _____ Grad Student _____ Unemployed _____ Retired _____

Current Employer's name:	Position:	Supervisor:	Gross Monthly Income:
Employer's Address:	Supervisor's Phone No.	Your Work Phone No.	Employment Start Date:

Previous employer name, address, phone number: _____

Your position: _____ Income: _____ Beginning Date: _____ End Date: _____

GUARANTOR/SUPPORT DATA

YOU WILL NEED A GUARANTOR IF:

- 1) You are not employed and receive financial support from your parent(s) and/or some other source;
- 2) You are employed, but your income is less than three (3) times the amount of the monthly rental rate of the unit for which you are applying or two (2) times the amount of the monthly rental rate if you will have one or more roommates; or
- 3) Your monthly income is at least (3) times the amount of the monthly rental rate of the unit for which you are applying, but you've been employed in that job for less than six months.

Please indicate name and address of person(s) who have agreed to act as surety for your rental agreement.

Guarantor Last Name: _____ First: _____ Phone: _____
Address: _____ City: _____ ST: _____ ZIP: _____
Employer: _____ Email Address: _____ Fax No.: _____

PERSONAL REFERENCES

Name: _____ Relationship: _____ Address: _____ Phone: _____
Name: _____ Relationship: _____ Address: _____ Phone: _____

WHO SHOULD BE CONTACTED IN CASE OF EMERGENCY? *Required

Name: _____ Relationship: _____ Phone: _____
Name: _____ Relationship: _____ Phone: _____

VEHICLE INFORMATION

NUMBER OF VEHICLES YOU WILL PARK HERE: _____ DRIVER'S LICENSE #: _____ STATE: _____
MAKE/MODEL: _____ YEAR: _____ COLOR: _____ PLATE #: _____ STATE: _____
MAKE/MODEL: _____ YEAR: _____ COLOR: _____ PLATE #: _____ STATE: _____

HISTORY

(CIRCLE ONE)

1. Have you ever filed a petition for bankruptcy? Yes No
2. Have you ever been evicted from tenancy? Yes No
3. Have you ever willfully and intentionally refused to pay rent? Yes No
4. Have you ever violated a lease? Yes No

CRIMINAL HISORY

5. Have you ever been convicted of or plead guilty or "no contest" to a felony (whether or not resulting in a conviction)? Yes No
6. Have you ever been convicted of or plead guilty or "no contest" to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)? Yes No

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I hereby state and represent that the information provided in this application is complete and accurate. I understand that in the event a lease is entered into, it may be canceled by the landlord in the event any of the information provided in the application is materially inaccurate or incomplete. In the event this application is not approved, or for any other reason that the lease agreement is not consummated because of the owner, this deposit will be returned to the applicant. This application is made with the understanding that it is subject to acceptance by a legal representative of Mastercraft Management. Therefore, **applicant authorizes any credit and security checks necessary for approval of this application.**

Applicant has deposited herewith the sum of \$ _____, receipt of which is hereby acknowledged as a non-interest-bearing earnest deposit. In the event the applicant is approved and applicant refuses to enter into the contemplated lease, **owner shall retain said deposit** to cover cost of taking and processing the application and shall be entitled to collect any other damages suffered.

APPLICANT'S SIGNATURE _____ **DATE** _____

THIS APPLICATION IS RECEIVED WITHOUT RESPECT TO RACE, CREED, COLOR OR NATION ORIGIN

DATE APPLICATION RECEIVED: _____ RECEIVED BY: _____

FOR OFFICE USE ONLY

HOW QUALIFYING? _____ **EMPLOYMENT** _____ **GUARANTOR** _____

REFERENCE VERIFICATION _____ **REMARKS** _____

- Present Landlord _____
- Previous Landlord _____
- Previous Landlord _____
- Employment _____
- Bank _____
- Credit (1) _____
- Cosigner (2) _____
- Other _____
- Other _____

APPROVED BY _____

RECORD OF ADVANCE DEPOSITS RECEIVED Date _____ Description _____ Amount _____

This application: APPROVED _____ NOT APPROVED _____